



WEST RAND DISTRICT MUNICIPALITY



CERTIFIED TRUE COPY

10 February 2025

BUDGET AND TREASURY OFFICE: SUPPLY CHAIN MANAGEMENT REPORT FOR THE QUARTER ENDED 31 DECEMBER 2024.

Certified true copy of an extract from the minutes of the Ordinary Council meeting of the West Rand District Municipality held thursday, 30 January 2025 at 10H00

CLLR B MUNYAI
COUNCIL SPEAKER

ITEM 03

BUDGET AND TREASURY OFFICE: SUPPLY CHAIN MANAGEMENT REPORT FOR THE QUARTER ENDED 31 DECEMBER 2024.

RESOLVED THAT:

1. That, in terms of Regulation 6(3) of the Municipal Supply Chain Regulations, as promulgated in Government Gazette Number 27636 of 30 May 2005, that cognizance be taken of the Supply Chain Management Report as at 31 December 2024, regarding the following:
 - Awards made for procurement needs up to R2000
 - Awards made for procurement needs over R2000 up to R30 000
 - Awards made for procurement needs over R30 000 up to R200 000
 - Tender Report
 - Stock Taking Report
 - Deviations Report
 - Contract Management and Supplier Performance Report, that is, Supplier Performance Evaluations and the updated Contract Register.
 - Procurement Plan Progress Report
2. That, as required by Regulation 6(4) of the Municipal Supply Chain Regulations, promulgated in Government Gazette Number 27636 of 30 May 2005 that the report be made public in terms of Section 21A of the Municipal Systems Act.



BUDGET AND TREASURY OFFICE: SUPPLY CHAIN MANAGEMENT UNIT

ITEM

BUDGET AND TREASURY OFFICE: SUPPLY CHAIN MANAGEMENT REPORT FOR THE QUARTER ENDED 31 DECEMBER 2024.

PURPOSE

The purpose of the report is to give feedback on the implementation of the Supply Chain Management policy for the quarter ended 31 December 2024.

BACKGROUND

The Municipal Supply Chain Regulation 6(3) as promulgated in Government Gazette Number 27636 of 30 May 2005 provides as follows:

“The council of a municipality must maintain oversight over the implementation of its supply chain management policy. For the purpose of such oversight the accounting officer must within ten (10) days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the Mayor of the municipality”

This report enables Council to provide an oversight over the implementation of the supply chain management policy to ensure that it is within the ambit of the applicable legislation by providing a detailed information in respect of compliance, challenges and any constraints that are or may be encountered during the implementation of the Supply Chain Management Policy.

DISCUSSION

1. Review of the Supply Chain Management Policy

In terms of Section 111 of the Local Government: Municipal Finance Management Act (Act No. 56 of 2003) each municipality must have and implement a Supply Chain Management Policy which gives effect to the provisions of Part 1 of Chapter 11 of the Act that deals with Supply Chain Management.

On 30 May 2005 the Municipal Supply Chain Management Regulations were promulgated. The West Rand District Municipality’s Supply Chain Management Policy was approved in terms of these regulations by Council on 05 December 2011.

Regulation 3(1)(b), requires the Accounting Officer to review the SCM Policy at least once annually to ensure that it is aligned with new legislative requirements. The West Rand District Municipality’s Supply Chain Management Policy was reviewed and adopted by council on the date the budget was approved, that is 27 May 2024.

2 Supply Chain Management Unit:

Regulation 7 states the following:

- a. *Each municipality must establish a supply chain management unit to implement its supply chain management policy.*
- b. *A supply chain management unit must, where possible, operate under the direct supervision of the Chief Financial Officer or an official to whom this duty has been delegated in terms of section 82 of the act (MFMA).*

The Supply Chain Management Unit in terms of the legislation is responsible for the following prescribed functions:

- Demand management;
- Acquisition management;
- Logistics management;
- Disposal management;
- Performance management; and
- Risk management.

2.1 Staff Complement

- Manager: Supply Chain Management
- Logistics and Disposal Officer
- Demand and Acquisitions Officer
- Coordinator: SCM (Position vacant since 1 January 2023)
- Three (03) Learners (Not permanent)

3 Supply Chain Management Processes

3.1 Bid Committees

The following bid committees are established to allow for the smooth implementation of the competitive bidding process:

- ✓ Bid Specification Committee;
- ✓ Bid Evaluation Committee; and
- ✓ Bid Adjudication Committee

Members of all bid committees have been appointed by the Accounting Officer. The Accounting Officer reviews the appointment of bid committee members on an annual basis, and the latest review was on 26 June 2024.

Bid Committees deal with procurement requirements in excess of R200 000.00. The following members have been appointed to serve in the bid committees for the 2024/25 financial year.

- **Bid Specification Committee**

OFFICIAL	CAPACITY
Acting Executive Manager: Public Safety	Chairperson

Manager: Budget, Treasury & Asset Management	Member
Manager: Water & Sanitation	Member
Manager: Health Services	Member
Logistics and Disposal Officer	Member

- **Bid Evaluation Committee**

NAME OF OFFICIAL	CAPACITY
Executive Manager: Regional Planning & Re-Industrialisation	Chairperson
Manager: Human Settlement & Infrastructure	Member
Manager: Income & Expenditure Management	Member
Manager: Waste & Environmental Management	Member
Acting Coordinator: Contract Management & Compliance	Member

- **Bid Adjudication Committee**

NAME OF OFFICIAL	COMMITTEE MEMBER
Chief Financial Officer	Chairperson
Executive Manager: Health & Social Development	Member
Acting Executive Manager: Public Safety	Member
Executive Manager: Corporate Services	Member
Manager: Regional Planning & Performance Management	Member
Manager: Supply Chain Management	Member

3.2 **Demand Management**

The system of demand management allows for the proper analysis of needs, procurement planning, establishment of a credible supplier database, and drafting of unbiased specifications.

3.2.1 **Approval of Procurement Plan**

The objective of the Procurement Plan is to assist with the planning for the procurement of goods, services or infrastructure projects in a proactive manner and to move away from merely reacting to procurement requests.

The National Treasury Circular No. 62 requires municipalities to develop Procurement Plans for all procurement needs in excess R200 000.00. The Procurement Plan for the financial year 2024/2025 was approved on the 03/06/2024. Attached as “**Annexure 1**” is the Approved Procurement Plan for 2024/25 Financial Year.

3.2.3 **Supplier Database**

The municipality maintains a list of accredited providers of goods and services on the Munsoft Financial System. The list is updated on a quarterly basis to include any new additional prospective providers.

The National Treasury requires all government institutions to procure goods and services from businesses that are registered on the Central Suppliers Database (CSD). The West Rand District Municipality therefore utilises the CSD as part of the listing criteria for accrediting prospective providers in line with Regulation 14 of the Municipal Supply Chain Management Regulations.

The WRDM's SCM policy requires the supplier database to be reviewed on an annual basis and an invitation for listing as a prospective provider to be advertised at least once a year on newspapers commonly circulating locally, the municipal website and any appropriate other ways to reach out to interested potential suppliers. An invitation was sent out to existing suppliers to update their details, and to prospective suppliers to register on the Central Supplier Database and West Rand District Municipality Suppliers database. The following media platforms including the municipal website were used to invite suppliers:

Item	Newspaper	Date
1.	Sowetan	28/06/2024
2.	Randfontein Herald	05/07/2024
3.	Krugersdorp News	05/07/2024
4.	Carletonville Herald	04/07/2024

3.3 Acquisition Management

3.3.1 Range of procurement processes

The system of acquisition must allow for compliance with all the ranges of procurement as legislated. The following are the ranges of procurement:

Procurement Process	Value
Petty Cash Purchases	Up to R2000 [VAT included]
Written Quotations (Three quotation System)	Over R2000 [VAT included] up to R30 000 [VAT included]
Formal Written Price Quotations	Over R30 000 [VAT included] up to R200 000 [VAT included]
Competitive Bidding	Over R200 000 [VAT included] or Long Term Contracts

All procurement of goods and services irrespective of thresholds is centralized and performed by the Supply Chain Management Unit.

- 3.3.1 A total amount of **R 54 351.33** was spent on Petty Cash transactions as at 31 December 2024.
- 3.3.2 A total amount of **R 254 725.45** was spent on transactions between R2 000 and R30 000. A detailed breakdown is attached as “**Annexure 2**”.
- 3.3.3 A total amount of **R 628 484.27** was spent on transactions between R30 000 up to R200 000.00. Attached as “**Annexure 3**” is the outcome.
- 3.3.4 Three (03) tenders were awarded through competitive bidding during the second quarter. Attached as “**Annexure 4**” is a detailed Tender Report.

3.3.2 Publication of Tender Results

Section 75(1) (g) of the Municipal Finance Management Act states that, “*The Accounting Officer of a municipality must place on the website all supply chain management contracts above a prescribed value*”. All awards in excess of R200 000 are published on the municipal website.

3.3.3 Deviations

Regulation 36 of the Municipal Supply Chain Regulations allows for the Accounting Officer to dispense with SCM processes under one of the following circumstances:

- (i) in an emergency;
- (ii) if such goods or services are produced or available from a single provider
- (iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- (iv) acquisition of animals for zoos and/or nature and game reserves; or
- (v) In any other exceptional case where it is impractical or impossible to follow the official procurement processes.

Three (3) deviations occurred in the second quarter of the 2024/25 financial year with the total amount of **R38 640.00**. Attached as “**Annexure 5**” is the detailed information.

3.4 Logistics Management

Logistics management is a key part of Supply Chain Management and primarily aims to control the movement and storage of materials and to process the associated transactions, including, receiving, safeguarding and issuing. The municipality has a store room where consumables are issued to departments.

The following consumables were kept at stores during the quarter under review:

**Stationery, and
Cleaning materials.**

The stock count was conducted as per the 2024/2025 SDBIP requirements for the quarter ended 31 December 2024. Attached as “**Annexure 6**” is a detailed report on the outcome of the stock count.

3.5 Disposal Management

The criteria for the disposal or letting of assets, including unserviceable, redundant or obsolete assets is subject to Section 14 of the Municipal Finance Management Act. No assets were disposed in the quarter under review.

3.6 Contract Management

Contract Management is the function within Supply Chain Management Unit that deals with all the administrative tasks pertaining to the management of the contracts procured through Supply Chain Management processes.

3.6.1 Supplier Performance Assessment

Section 116(2) of Local Government: Municipal Finance Management Act (No.56 of 2003) provides as follows:

The accounting officer of a municipality must-

- (a) take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the municipality is properly enforced;*
- (b) monitor on a monthly basis the performance of the contractor under the contract or agreement;*
- (c) establish capacity in the administration of the municipality-*
 - (i) to assist the accounting officer in carrying out the duties set out in (a) and (b); and*
 - (ii) to oversee the day-to-day management of the contract or agreement; and*
- (d) regularly report to the council of the municipality, as may be appropriate, on the management of the contract or agreement and the performance of the contractor.*

The user departments are responsible for managing contracts in their respective departments in terms of the specifications and conditions contained in the approved contracts by means of the Supplier Evaluation Matrix which the municipality has developed, and on a quarterly basis report to SCM on the performance of their service providers. Below is a summary of the Contract Performance Register for the second quarter of the 2024/25 financial year.

The table below provides a summary of the suppliers’ performance assessment:

Number of contracts assessed.	Number of suppliers whose performance were above average	Number of suppliers whose performance was average and below
18	18	0

3.6.2 Contract Register

All approved contracts awarded through SCM processes are registered in the Contract Management Register to monitor expenditure and contract end dates in order to commence with the procurement strategy on time. Attached as “**Annexure 7**” is the Contract Register for the second quarter.

3.6.3 Annual Procurement Plan Progress Report

In terms of the Municipal Finance Management Act, Circular No. 62, municipalities are required to submit procurement plans in respect of goods, works and services more than R 200 000.00 (inclusive of applicable taxes). Monitoring the Procurement Plan assists in planning details of when the procurement process can be undertaken to ensure that goods and services are delivered on time, within budget, and with the right or acceptable quality to achieve value for money. Attached hereto is the Procurement Plan Progress Report as “**Annexure 8**”.

LEGAL IMPLICATIONS

The report is compiled as required by Regulation 6 of the Municipal Supply Chain Regulations.

RECOMMENDATIONS:

1. That, in terms of Regulation 6(3) of the Municipal Supply Chain Regulations, as promulgated in Government Gazette Number 27636 of 30 May 2005, that cognizance be taken of the Supply Chain Management Report as at 31 December 2024, regarding the following:
 - Awards made for procurement needs up to R2000
 - Awards made for procurement needs over R2000 up to R30 000
 - Awards made for procurement needs over R30 000 up to R200 000
 - Tender Report
 - Stock Taking Report
 - Deviations Report
 - Contract Management and Supplier Performance Report, that is, Supplier Performance Evaluations and the updated Contract Register.
 - Procurement Plan Progress Report

2. That, as required by Regulation 6(4) of the Municipal Supply Chain Regulations, promulgated in Government Gazette Number 27636 of 30 May 2005, that the report be made public in terms of Section 21A of the Municipal Systems Act.

-END-



WEST RAND DISTRICT MUNICIPALITY



SCHEDULE OF PROCUREMENT PLAN IN RESPECT OF ADVERTISED COMPETITIVE BIDS (GOODS, WORKS AND / OR SERVICES) IN EXCESS OF R200 000 INCLUDING ALL APPLICABLE TAXES) FOR THE 2024/25 FINANCIAL YEAR

NAME OF MUNICIPALITY / MUNICIPAL ENTITY	West Rand District Municipality
NAME OF ACCOUNTING OFFICER OR DELEGATED OFFICIAL	ME Kolozi
SIGNATURE OF ACCOUNTING OFFICER / DELEGATED OFFICIAL	
DATE: 03 JUNE 2024	
TELEPHONE NUMBER	(011) 411 5021
EMAIL ADDRESS	asegopolo@wrdm.gov.za

NO.	NAME OF PROJECT	DESCRIPTION OF GOODS, WORKS AND / OR SERVICES	MUNICIPAL AREA / WARD	BUDGET ALLOCATION / SOURCE	ESTIMATED BUDGET VALUE	SOURCE OF FUNDING	ESTIMATED CONTRACT DURATION	ENVISAGED DATE OF ADVERT	ENVISAGED CLOSING DATE OF BID	ENVISAGED DATE OF AWARD	RESPONSIBLE OFFICE / END USER	IMPLEMENTATION
1	Supply, Delivery, Installation and Commission of 3-Phased Generator Including Maintenance for the First 12 Months	Supply, Delivery, Installation of 3-phased Backup Generator 150kva	N/A	Operational Budget	R 450 000.00	Equitable Share	Once off	01-Jul-24	01-Aug-24	20-Aug-24	Corporate Services	Annual Budget
2	Panel of Service Providers for Vehicle Maintenance, Service and Repairs	Maintenance, Service and Repairs of WRDM Vehicles	N/A	Operational Budget	R 700 000.00	Other Grant	3 years	01-Jul-24	01-Aug-24	20-Aug-24	Finance	Annual Budget
3	Provision of Paupers Burial Services	Paupers Burial Services For WRDM	N/A	Capital Budget	R 400 000.00	Other Grant	3 years	01-Jul-24	01-Aug-24	20-Aug-24	Municipal Health Services	Annual Budget
4	Supply, Delivery and Provision Of Support Services Of Rural Roads Asset Management System Data Capture Software and Associated Equipment	Supply, Delivery and Provision of Support Services of RRAMS Data Software and Equipment	N/A	Operational Budget	R 300 000.00	Other Grant	3 years	01-Jul-24	01-Aug-24	20-Aug-24	Regional Planning	Annual Budget
5	Panel of Travel Agencies	Provision of Travel arrangement	N/A	Operational Budget	R 300 000.00	Equitable Share	3 years	14-Jul-24	15-Aug-24	20-Sep-24	Regional Planning	Annual Budget
6	The appointment of a Panel of Attorneys	Provision of Panel of Attorneys	N/A	Operational Budget	R 500 000.00	Equitable Share	3 years	14-Jul-24	15-Aug-24	20-Sep-24	Corporate Services	Annual Budget
7	Panel of Supply and delivery of Operational Uniform	Operational Uniform	N/A	Operational Budget		Other Grant	3 years	1-Oct-24	1-Nov-24	13-Dec-24	Public Safety	Annual Budget
8	Conditions Assessment on both Movable and Infrastructure Assets of West Rand District Municipality (WRDM) and Ancillary Facilities	Asset Management	N/A	Operational Budget	R 200 000.00	Equitable Share	3 years	1-Oct-24	1-Nov-24	30-Nov-24	Finance	Annual Budget
9	Panel of Service Providers for the Supply and Delivery of Servers, Desktop, Computers, Laptops and accessories	Panel of Service Providers for the Supply and Delivery of Servers, Laptops and Accessories	N/A	Operational Budget	R 650 000.00	Other Grant	3 years	8-Jan-25	9-Feb-25	10-Mar-25	Corporate Services	Annual Budget



West Rand District Municipality



BUDGET AND TREASURY OFFICE

SUPPLY CHAIN MANAGEMENT UNIT

"Annexure 2"

AWARDS OVER 2 000 – 30 000 FOR THE QUARTER ENDED 31 DECEMBER 2024: FINANCIAL YEAR 2024/25

No.	Order Number	DESCRIPTION	Name of Service Provider	Order Date	Function Name	Total Amount	Location of supplier/ Service provider
1	3736	Supply & Delivery of Locks & Installation of Window Glass	LSG General Dealer (Pty) Ltd	2024/12/12	Property Services:Property Services	R 10 085,60	Randfontein
2	3735	Supply & Delivery of Plumbing Materials for Mayor's House Repairs	101 Supplies and Distribution	2024/12/12	Property Services:Property Services	R 20 635,00	Krugersdorp
3	3734	Supply and Fit Tyres for Reg: FN63BDGP	Mjimara Auto Wheels	2024/12/09	Finance:Finance	R 8 436,00	Randfontein
4	3733	60 000KM Service on Iveco Fire Engine Reg: FN63BKGP	DNM Auto Services	2024/12/05	Finance:Finance	R 5 632,80	Roodepoort
5	3732	Supply and Fit Tyres for Reg: ZDL796GP	SEB Projects (Pty) Ltd	2024/12/05	Finance:Finance	R 14 280,18	Randfontein
6	3728	Transport for the CSF Sector Leaders	GwabasGreens (Pty) Ltd	2024/12/03	Health Services:Health Services	R 17 800,00	Kagiso
7	3727	Supply and Delivery of VIP Protection Clothing	Broadly Trading	2024/11/27	Fire Fighting and Protection:Fire Fighti	R 29 910,00	Randfontein
8	3726	Supply and Delivery of Mop Wringler with Buckets	Uzakahle Holdings	2024/11/15	Finance:Finance	R 10 695,00	Krugersdorp
9	3723	90 000KM Service for Toyota Etios Reg: JP33HJGP	AmogelangMohau Projects and Construction	2024/11/15	Fire Fighting and Protection:Fire Fighti	R 3 562,00	Klerksdorp
10	3720	Supply and Delivery of a Jumper Set 12V/24V Start Kit	SEB Projects (Pty) Ltd	2024/10/31	Fire Fighting and Protection:Fire Fighti	R 9 100,00	Randfontein
11	3719	100 000KM Service for Toyota Etios Reg:JP33GXGP	AmogelangMohau Projects and Construction	2024/10/31	Fire Fighting and Protection:Fire Fighti	R 3 562,00	Klerksdorp
12	3718	Repairs on Iveco Rescue Fire Engine Reg: FN63BKGP	Mjimara Auto Wheels	2024/10/31	Fire Fighting and Protection:Fire Fighti	R 3 310,00	Randfontein
13	3717	90 000KM Service of NP200 Reg: JP74VLGP	Marce Projects (Pty) Ltd	2024/10/31	Fire Fighting and Protection:Fire Fighti	R 12 419,78	Centurion
14	3716	Supply and Fit New Tyres for Nissan NP200 Reg: JP74VHGP	Supa Quick Randfontein	2024/10/31	Fire Fighting and Protection:Fire Fighti	R 5 187,43	Randfontein
15	3715	Diesel Pump and Injectors on Toyota Dyna Reg: TVN021GP	West Rand Diesel & Auto Electrical	2024/10/31	Fire Fighting and Protection:Fire Fighti	R 13 121,50	Krugersdorp

No.	Order Number	DESCRIPTION	Name of Service Provider	Order Date	Function Name	Total Amount	Location of supplier/ Service provider
16	3714	90 000KM Service on Toyota Etios Reg: JP33FYGP	Marce Projects (Pty) Ltd	2024/10/31	Fire Fighting and Protection:Fire Fighti	R 2 627,84	Centurion
17	3710	Catering for HIV/AIDS Council Launch	Popsue Place	2024/10/17	Health Services:Health Services	R 9 487,50	Carletonville
18	3709	Transport for HIV/AIDS Council Launch	Madisala Enterprise	2024/10/17	Health Services:Health Services	R 6 500,00	Randfontein
19	3708	305 000KM Service on Toyota Dyna	West Rand Diesel & Auto Electrical	2024/10/17	Fire Fighting and Protection:Fire Fighti	R 7 383,00	Krugersdorp
20	3707	Supply & Fit New Tyres	Mjimara Auto Wheels	2024/10/17	Fire Fighting and Protection:Fire Fighti	R 3 520,00	Randfontein
21	3706	Cut off Solenoid/Battery Isolator on Iveco Fire Rescue Engines	SEB Projects (Pty) Ltd	2024/10/17	Fire Fighting and Protection:Fire Fighti	R 28 560,00	Randfontein
22	3705	Supply and Fit a Tyre and Rim on Iveco	SEB Projects (Pty) Ltd	2024/10/04	Fleet Management:Fleet Management	R 12 382,82	Randfontein
23	3704	105 000KM Service on Toyota Corolla	SEB Projects (Pty) Ltd	2024/10/04	Fleet Management:Fleet Management	R 3 388,20	Randfontein
24	3703	Supply and Fit a Rim on Iveco	SEB Projects (Pty) Ltd	2024/10/04	Fleet Management:Fleet Management	R 7 618,80	Randfontein
25	3702	Replacing of a New Pipe and Urinary System for Male Toilets	Mafanisa A Trading	2024/10/04	Property Services:Property Services	R 5 520,00	Roodepoort
Total (Vat Incl.)						R 254 725,45	



BUDGET AND TREASURY OFFICE

SUPPLY CHAIN MANAGEMENT UNIT

"Annexure 3"

MFMA RFQ AWARDS REPORT FOR THE QUARTER ENDING 31 DECEMBER 2024: FINANCIAL YEAR 2024/25

No.	Bid No:	DESCRIPTION	Name of Service Provider	Date of Advert	Closing Date	Date of Award	Turn Around Time	Bid Amount (Vat Incl.)	Location of supplier / Service provider
1	WR/CORP/04/2025	Supply and Delivery of Personal Protective Equipment for Cleaners.	Madisala Enterprise Pty Ltd.	06/09/2024	18/09/2024	22/10/2024	24 days	R 66 673,00	Randfontein
2	WR/MHS/06/2025	Accommodation, Transportation, Catering and Accommodation Facilities of The Civil Society Forum Sector Leaders (CSF) and Secretariats	Madisala Enterprise Pty Ltd.	15/10/2024	25/10/2024	01/11/2024	06 days	R 159 997,00	Randfontein
3	WR/MHS/05/2025	Supply and Delivery of Colour Triplicate Spot Notice Books for Municipal Health Services.	Gwabasgreens (Pty) Ltd.	15/10/2024	25/10/2024	12/11/2024	13 days	R 44 159,50	Krugersdorp
4	WR/MHS/07/2025	Supply and Delivery of the District Aids Council Branded Materials.	Phasha Projects (Pty) Ltd.	06/11/2024	15/11/2024	13/12/2024	21 days	R 63 300,00	Randfontein
5	WR/RPED/08/2025	Supply and Delivery of PPE for The EPWP Participants.	Ntshovelo Business Enterprise	06/11/2024	15/11/2024	13/12/2024	21 days	R 47 971,00	Krugersdorp
6	WR/RPED/09/2025	Valuation of the Donaldson dam	Uniqueco Properties (Pty) Ltd.	06/11/2024	15/11/2024	13/12/2024	21 days	R 61 697,50	Pretoria
7	WR/MHS/10/2025	Supply and Delivery of Cleaning Material for the West Rand District Municipality.	Broadly Trading (Pty) Ltd.	06/11/2024	15/11/2024	13/12/2024	21 days	R 184 686,27	Randfontein
								Total (Vat Incl.)	R 628 484,27



West Rand District Municipality



BUDGET AND TREASURY OFFICE

SUPPLY CHAIN MANAGEMENT UNIT

"Annexure 4"

TENDER AWARDS REPORT FOR THE QUARTER ENDING 31 DECEMBER 2024: FINANCIAL YEAR 2024/25

No.	Tender No:	Description	Name of Service Provider	Date of Advert	Closing Date	Appointment Date	Turn around Time	Contract Term	Bid Amount (Vat Incl.)	Location of supplier/ Service provider
1	RT3- 2022	Apex (Pty) Ltd.	Supply, delivery, commissioning and maintenance of office automation equipment	Appointment awarded through a transversal contract which is a contract facilitated by the National Treasury	N/A	26/09/2024	Award concluded through the National Treasury Transversal contract	36 Months	R 1 910 427,84	Midrand
2	WR/MHS/26/24	Provision of Paupers Burial Services for the Period of Three (03) Years	Faith Funeral Home CC.	19/07/2024	20/08/2024	13/12/2024	83 days	36 Months	R3 750.00 per Adult body R1 750 per Fetus R1 900 for body parts	Randfontein
3	WR/RPED/28/24	Supply, Delivery and Provision of Support Services of Rural Road Asset Management System Data Capture Software and Associated Equipment	Nessa Solutions (Pty) Ltd.	19/07/2024	20/08/2024	13/12/2024	83 days	Once off	R 389 344,00	Midrand
4	WR/CORP/27/24	Supply, Delivery, Installation and Commission of 3-Phased Generator including Maintenance for the first 12 Months to WRDM	Civik Construction and Plant Hire CC.	19/07/2024	20/08/2024	13/12/2024	83 days	12 Months	R 495 000,00	Pretoria
									Total (Vat Incl.)	R 2 794 771,84



West Rand District Municipality



BUDGET AND TREASURY OFFICE

"Annexure 5"

SUPPLY CHAIN MANAGEMENT UNIT

MFMA DEVIATION REPORT:OCTOBER - DECEMBER 2024

No:	Date	Service Provider	Amount	Department	Commodity	Category	Reason for Deviation
D1/24/25	10/10/2024	Munsoft	R 10 350,00	Finance	Munsoft Control Balancing workshop 14-15 October 2024	ii	Sole Provider
D2/24/25	31/10/2024	TK Truck and Car CC	R 6 440,00	Finance	Towing Fire Engine ZDL 794 GP from Station Road to Carletonville Fire Station	v	Impractical to follow SCM Process
D3/24/25	11/11/2024	Munsoft	R 21 850,00	Finance	Registration fees for the CFO and Manager: ICT for Munsoft Annual General Meeting (8-10 December 2024)	v	Impractical to follow SCM Process
			R 38 640,00				

N.B: The following represent categories of deviations (MFMA Regulation 36)

- i) *Emergency*
- ii) *If such goods, works or services are produced or available from a single service provider*
- iii) *Acquisition of special works of art or historical objects where specifications are difficult to compile*
- iv) *Acquisition of animals for zoos*
- v) *Where it is impractical to follow SCM Process*



WEST RAND DISTRICT MUNICIPALITY
SUPPLY CHAIN MANAGEMENT UNIT



STOCK TAKING REPORT

2ND QUARTER OCTOBER - DECEMBER 2024

ITEM NO	DESCRIPTION	QUANTITY PER MUNSOFT	QUANTITY COUNTED	VARIANCE	REASON FOR VARIANCE
300001	PAPER A4 80 GSM WHITE	153	153	0	N/A
300004	BOOKS-COUNTER A4	136	136	0	N/A
300005	CD'S RECORDABLE	44	44	0	N/A
300007	CORRECTION TAPE	43	43	0	N/A
300041	EXAM PAD A4	2	2	0	N/A
300044	FILES-FOLDER	1385	1385	0	N/A
300045	HIGHLIGHTERS	13	13	0	N/A
300045	LEVER ARCH FILES	143	143	0	N/A
300048	MAGIC CLIP (BOX)	30	30	0	N/A
300049	MAGIC CLIP DISPENSER	31	31	0	N/A
300050	MARKER ARTLINE	102	102	0	N/A
300051	POCKET A4 (PACKET)	2	2	0	N/A
300052	BALLPOINT PENS MEDIUM	40	40	0	N/A
300060	POST-IT NOTES 654	11	11	0	N/A
300060	PRITT	8	8	0	N/A
300063	PRESTIK	40	40	0	N/A
300064	PUNCH	20	20	0	N/A
300065	RULERS	18	18	0	N/A
300066	RUBBER BANDS	19	19	0	N/A
300067	SCHMIDT REFILL P 900 F BLACK	43	43	0	N/A
300068	STAPLERS	18	18	0	N/A
300069	STAPLES	43	43	0	N/A
300070	STAPLE REMOVER	40	40	0	N/A
300071	SCISSORS	42	42	0	N/A
300072	TELEROLLS	19	19	0	N/A

300073	WHITE BOARD MARKERS	66	66	0	N/A
300074	WHITE BOARD ERASER	12	12	0	N/A
300076	PENS B/P PILOT BPS FINE BLUE	292	292	0	N/A
300077	ENVELOPES BOX 114 X 162	12	12	0	N/A
300079	ENVELOPES 110 X 220	16	16	0	N/A
300082	PAPER CLIPS GIANT	48	48	0	N/A
300084	INDEX TABS	79	79	0	N/A
300085	STAMP PAD INK 300ML	9	9	0	N/A
300087	RING REINFORCEMENTS PVC 250'S	25	25	0	N/A
300090	FILE FASTENER	57	57	0	N/A
300091	CALCULATOR RIBBON	11	11	0	N/A
300092	CUBE REFILLS COLOURED	27	27	0	N/A
300093	PICTURE MOUSE PADS	6	6	0	N/A
300094	TIDY FILES-ARCHIVE	400	400	0	N/A
300100	ENVELOPES A5 SELF SEAL BOX	12	12	0	N/A
300101	BOOK-MANUSCRIPT A5	133	133	0	N/A
300102	TIPPEX CORRECTION FLUID	83	83	0	N/A
300103	FLIPCHART PADS	6	6	0	N/A
300107	POST-IT FLAGS BANDERITAS	62	62	0	N/A
300110	ENVELOPES 110 X 220 WINDOW BOX	10	10	0	N/A
300111	PAPER A4 80 GSM YELLOW	19	19	0	N/A
300113	PAPER A4 80 GSM BLUE	19	19	0	N/A
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	8	8	0	N/A
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13	13	0	N/A
300121	PAPER A3 80G WHITE	6	6	0	N/A
300124	DVD +R VERBATIM	88	88	0	N/A
300139	STRIPS A4 (L54/29701492) WHITE	29	29	0	N/A
300149	MEMORY STICK	77	77	0	N/A
300153	CASSETTE 90 MINUTES	25	25	0	N/A
300154	ENVELOPES A3	5	5	0	N/A
310003	BROOM HARD	20	20	0	N/A
310005	DISHCLOTH	76	76	0	N/A
310010	DISHWASHING LIQUID	33	33	0	N/A
310011	DISINFECTANT CLEANER	3	3	0	N/A
310012	DOMESTOS	28	28	0	N/A

310016	HANDY ANDY	48	48	0	N/A
310027	REFUSE BAGS	30	30	0	N/A
310029	TOILETPAPER 48'S	6	6	0	N/A
310034	JAY'S FLUID	3	3	0	N/A
310038	GLOVES-CLEANING	4	4	0	N/A
310043	SUNLIGHT SOAP	3	3	0	N/A
310045	TOILET DUCK	67	67	0	N/A
310050	SWINGBIN BAGS KITCHEN	73	73	0	N/A
310054	FEATHER DUSTERS	39	39	0	N/A
310067	TOILET BRUSH	20	20	0	N/A
	BATCH 00048	4553	4553	0	

Team 1: Tshepo Monyepao
Kearabetswe Galane







Team 2: Dorcus Ramonetha
Katlego Rakuba





Sign Off: Goitsemodimo Mandona
Felicia Ntuli



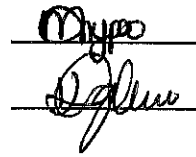


West Rand District Municipality

2nd Quarter 12-Dec-24

Team 1: Tshepo Monyepao

Kaerabetswe Galane



BATCH 00048

STOCK TAKING

ITEM NO	DESCRTIPTION	Team 1 Count
300001	PAPER A4 80 GSM WHITE	153
300004	BOOKS-COUNTER A4	136
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	43
300041	EXAM PAD A4	2
300044	FILES-FOLDER	1385
300045	HIGHLIGHTERS	13
300045	LEVER ARCH FILES	43
300048	MAGIC CLIP (BOX)	30
300049	MAGIC CLIP DISPENSER	31
300050	MARKER ARTLINE	102
300051	POCKET A4 (PACKET)	2
300052	BALLPOINT PENS MEDIUM	40
300060	POST-IT NOTES 654	11
300060	PRITT	8
300063	PRESTIK	40
300064	PUNCH	20
300065	RULERS	18
300066	RUBBER BANDS	19
300067	SCHMIDT REFILL P 900 F BLACK	43
300068	STAPLERS	18
300069	STAPLES	43
300070	STAPLE REMOVER	40
300071	SCISSORS	42
300072	TELEROLLS	19
300073	WHITE BOARD MARKERS	66
300074	WHITE BOARD ERASER	12
300076	PENS B/P PILOT BPS FINE BLUE	292
300077	ENVELOPES BOX 114 X 162	12
300079	ENVELOPES 110 X 220	16
300082	PAPER CLIPS GIANT	48
300084	INDEX TABS	79
300085	STAMP PAD INK 300ML	9
300087	RING REINFORCEMENTS PVC 250'S	25
300090	FILE FASTENER	57
300091	CALCULATOR RIBBON	11
300092	CUBE REFILLS COLOURED	27
300093	PICTURE MOUSE PADS	6
300094	TIDY FILES-ARCHIVE	400
300100	ENVELOPES A5 SELF SEAL BOX	12
300101	BOOK-MANUSCRIPT A5	133
300102	TIPPEX CORRECTION FLUID	83

300103	FLIPCHART PADS	6
300107	POST-IT FLAGS BANDERITAS	62
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300111	PAPER A4 80 GSM YELLOW	19
300113	PAPER A4 80 GSM BLUE	19
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	8
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13
300121	PAPER A3 80G WHITE	6
300124	DVD +R VERBATIM	88
300149	MEMORY STICK	29
300139	STRIPS A4 (L54/29701492) WHITE	77
300153	CASSETTE 90 MINUTES	25
300154	ENVELOPES A3	5
310003	BROOM HARD	20
310007	DISHCLOTH	76
310010	DISHWASHING LIQUID	33
310011	DISINFECTANT CLEANER	3
310012	DOMESTOS	28
310019	HANDY ANDY	48
310027	REFUSE BAGS	30
310029	TOILETPAPER 48'S	6
310034	JAY'S FLUID	3
310038	GLOVES-CLEANING	4
310043	SUNLIGHT SOAP	3
310045	TOILET DUCK	67
310050	SWING BAGS KITCHEN	73
310054	FEATHER DUSTERS	39
310067	TOILET BRUSH	20
BATCH 00048		4553

West Rand District Municipality
2nd Quarter 12-Dec-24

Team 1: Tshepo Monyepao

Kaerabetswe Galane

Monyepao
Galane

BATCH 00048
STOCK TAKING

ITEM NO	DESCRTIPTION	Team 1 Count
300001	PAPER A4 80 GSM WHITE	153
300004	BOOKS-COUNTER A4	136
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	43
300041	EXAM PAD A4	2
300044	FILES-FOLDER	1385
300045	HIGHLIGHTERS	13
300045	LEVER ARCH FILES	143
300048	MAGIC CLIP (BOX)	30
300049	MAGIC CLIP DISPENSER	31
300050	MARKER ARTLINE	102
300051	POCKET A4 (PACKET)	2
300052	BALLPOINT PENS MEDIUM	40
300060	POST-IT NOTES 654	11
300060	PRITT	8
300063	PRESTIK	40
300064	PUNCH	20
300065	RULERS	18
300066	RUBBER BANDS	19
300067	SCHMIDT REFILL P 900 F BLACK	43
300068	STAPLERS	18
300069	STAPLES	43
300070	STAPLE REMOVER	40
300071	SCISSORS	42
300072	TELEROLLS	19
300073	WHITE BOARD MARKERS	66
300074	WHITE BOARD ERASER	12
300076	PENS B/P PILOT BPS FINE BLUE	292
300077	ENVELOPES BOX 114 X 162	12
300079	ENVELOPES 110 X 220	16
300082	PAPER CLIPS GIANT	48
300084	INDEX TABS	79
300085	STAMP PAD INK 300ML	9
300087	RING REINFORCEMENTS PVC 250'S	25
300090	FILE FASTENER	57
300091	CALCULATOR RIBBON	11
300092	CUBE REFILLS COLOURED	27
300093	PICTURE MOUSE PADS	6
300094	TIDY FILES-ARCHIVE	400
300100	ENVELOPES A5 SELF SEAL BOX	12
300101	BOOK-MANUSCRIPT A5	133
300102	TIPPEX CORRECTION FLUID	83

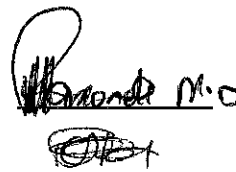
300103	FLIPCHART PADS	6
300107	POST-IT FLAGS BANDERITAS	62
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300111	PAPER A4 80 GSM YELLOW	19
300113	PAPER A4 80 GSM BLUE	19
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	8
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13
300121	PAPER A3 80G WHITE	6
300124	DVD +R VERBATIM	88
300149	MEMORY STICK	29
300139	STRIPS A4 (L54/29701492) WHITE	77
300153	CASSETTE 90 MINUTES	25
300154	ENVELOPES A3	3
310003	BROOM HARD	20
310007	DISHCLOTH	76
310010	DISHWASHING LIQUID	33
310011	DISINFECTANT CLEANER	3
310012	DOMESTOS	28
310019	HANDY ANDY	48
310027	REFUSE BAGS	30
310029	TOILETPAPER 48'S	6
310034	JAY'S FLUID	3
310038	GLOVES-CLEANING	4
310043	SUNLIGHT SOAP	3
310045	TOILET DUCK	67
310050	SWING BAGS KITCHEN	73
310054	FEATHER DUSTERS	39
310067	TOILET BRUSH	20
BATCH 00048		4553

West Rand District Municipality

2nd Quarter 12-Dec-24

Team 2: Dorcus Ramonetha

Katlego Rakuba

Ramonetha M.O.


BATCH 00048



STOCK TAKING

ITEM NO	DESCRTIPTION	Team 2 Count
300001	PAPER A4 80 GSM WHITE	153
300004	BOOKS-COUNTER A4	136
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	43
300041	EXAM PAD A4	02
300044	FILES-FOLDER	1385
300045	HIGHLIGHTERS	13
300045	LEVER ARCH FILES	143
300048	MAGIC CLIP (BOX)	30
300049	MAGIC CLIP DISPENSER	31
300050	MARKER ARTLINE	102
300051	POCKET A4 (PACKET)	02
300052	BALLPOINT PENS MEDIUM	40
300060	POST-IT NOTES 654	11
300060	PRITT	08
300063	PRESTIK	40
300064	PUNCH	20
300065	RULERS	18
300066	RUBBER BANDS	19
300067	SCHMIDT REFILL P 900 F BLACK	43
300068	STAPLERS	18
300069	STAPLES	43
300070	STAPLE REMOVER	40
300071	SCISSORS	42
300072	TELEROLLS	19
300073	WHITE BOARD MARKERS	66
300074	WHITE BOARD ERASER	12
300076	PENS B/P PILOT BPS FINE BLUE	292
300077	ENVELOPES BOX 114 X 162	12
300079	ENVELOPES 110 X 220	16
300082	PAPER CLIPS GIANT	48
300084	INDEX TABS	79
300085	STAMP PAD INK 300ML	09
300087	RING REINFORCEMENTS PVC 250'S	25
300090	FILE FASTENER	57
300091	CALCULATOR RIBBON	11
300092	CUBE REFILLS COLOURED	27
300093	PICTURE MOUSE PADS	06
300094	TIDY FILES-ARCHIVE	400
300100	ENVELOPES A5 SELF SEAL BOX	12
300101	BOOK-MANUSCRIPT A5	133
300102	TIPPEX CORRECTION FLUID	83

300103	FLIPCHART PADS	06
300107	POST-IT FLAGS BANDERITAS	62
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300111	PAPER A4 80 GSM YELLOW	19
300113	PAPER A4 80 GSM BLUE	19
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	08
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13
300121	PAPER A3 80G WHITE	06
300124	DVD +R VERBATIM	88
300149	MEMORY STICK	29
300139	STRIPS A4 (L54/29701492) WHITE	77
300153	CASSETTE 90 MINUTES	25
300154	ENVELOPES A3	05
310003	BROOM HARD	20
310007	DISHCLOTH	76
310010	DISHWASHING LIQUID	33
310011	DISINFECTANT CLEANER	03
310012	DOMESTOS	28
310019	HANDY ANDY	48
310027	REFUSE BAGS	30
310029	TOILETPAPER 48'S	06
310034	JAY'S FLUID	03
310038	GLOVES-CLEANING	04
310043	SUNLIGHT SOAP	03
310045	TOILET DUCK	67
310050	SWING BAGS KITCHEN	73
310054	FEATHER DUSTERS	39
310067	TOILET BRUSH	20
BATCH 00048		4553

West Rand District Municipality
2nd Quarter 12-Dec-24

Team 2: Dorcus Ramonetha
Katlego Rakuba


Dorcus Ramonetha M.O


BATCH 00048
STOCK TAKING

ITEM NO	DESCRTIPTION	Team 2 Count
300001	PAPER A4 80 GSM WHITE	153
300004	BOOKS-COUNTER A4	136
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	43
300041	EXAM PAD A4	02
300044	FILES-FOLDER	1385
300045	HIGHLIGHTERS	13
300045	LEVER ARCH FILES	143
300048	MAGIC CLIP (BOX)	30
300049	MAGIC CLIP DISPENSER	31
300050	MARKER ARTLINE	102
300051	POCKET A4 (PACKET)	02
300052	BALLPOINT PENS MEDIUM	40
300060	POST-IT NOTES 654	11
300060	PRITT	08
300063	PRESTIK	40
300064	PUNCH	20
300065	RULERS	18
300066	RUBBER BANDS	19
300067	SCHMIDT REFILL P 900 F BLACK	43
300068	STAPLERS	18
300069	STAPLES	43
300070	STAPLE REMOVER	40
300071	SCISSORS	42
300072	TELEROLLS	19
300073	WHITE BOARD MARKERS	66
300074	WHITE BOARD ERASER	12
300076	PENS B/P PILOT BPS FINE BLUE	292
300077	ENVELOPES BOX 114 X 162	12
300079	ENVELOPES 110 X 220	16
300082	PAPER CLIPS GIANT	46
300084	INDEX TABS	79
300085	STAMP PAD INK 300ML	09
300087	RING REINFORCEMENTS PVC 250'S	25
300090	FILE FASTENER	57
300091	CALCULATOR RIBBON	11
300092	CUBE REFILLS COLOURED	27
300093	PICTURE MOUSE PADS	06
300094	TIDY FILES-ARCHIVE	400
300100	ENVELOPES A5 SELF SEAL BOX	12
300101	BOOK-MANUSCRIPT A5	133
300102	TIPPEX CORRECTION FLUID	83

300103	FLIPCHART PADS	06
300107	POST-IT FLAGS BANDERITAS	62
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300111	PAPER A4 80 GSM YELLOW	19
300113	PAPER A4 80 GSM BLUE	19
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	08
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13
300121	PAPER A3 80G WHITE	06
300124	DVD +R VERBATIM	88
300149	MEMORY STICK	29
300139	STRIPS A4 (L54/29701492) WHITE	77
300153	CASSETTE 90 MINUTES	25
300154	ENVELOPES A3	05
310003	BROOM HARD	20
310007	DISHCLOTH	76
310010	DISHWASHING LIQUID	33
310011	DISINFECTANT CLEANER	03
310012	DOMESTOS	28
310019	HANDY ANDY	48
310027	REFUSE BAGS	30
310029	TOILETPAPER 48'S	06
310034	JAY'S FLUID	03
310038	GLOVES-CLEANING	04
310043	SUNLIGHT SOAP	03
310045	TOILET DUCK	67
310050	SWING BAGS KITCHEN	73
310054	FEATHER DUSTERS	39
310067	TOILET BRUSH	20
BATCH 00048		4553



WestRand District Municipality

Stock Valuation Report

User : GOITSEMODIMO MANDONA **Period** : 202412
Store Code : MCI WestRand District Municipality **Major Cat** : S STATIONERY & CLEANING MATERIAL
Product Type : 10 STATIONERY & CLEANING MATERIAL :

Part No & Desc	Veh	Min QOH	Max Re-order	QOH	QOO	Pend Iss	Avg. Cost	Value
300001 PAPER A4 80GSM WHITE		.0000	200.0000	153.00	210.00	.00	500.00	76,500.00
300004 BOOKS - COUNTER A4		.0000	.0000	136.00	.00	.00	29.85	4,059.33
300005 CD'S RECORDABLE		.0000	50.0000	44.00	100.00	.00	16.00	704.00
300007 CORRECTION TAPE		.0000	50.0000	43.00	.00	.00	22.64	973.49
300041 EXAM PAD A4		.0000	200.0000	2.00	.00	.00	10.46	20.92
300044 FILES - FOLDER		.0000	500.0000	1385.00	.00	.00	1.85	2,564.05
300045 HIGHLIGHTERS		.0000	50.0000	13.00	.00	.00	24.61	319.87
300046 LEVER ARCH FILES		.0000	.0000	143.00	310.00	.00	46.93	6,711.59
300048 MAGIC CLIPS (BOX)		.0000	30.0000	30.00	.00	.00	12.61	378.44
300049 MAGIC CLIP DISPENSERS		.0000	30.0000	31.00	.00	.00	15.70	486.68
300050 MARKER ARTLINE		.0000	122.0000	102.00	.00	.00	14.23	1,451.15
300051 POCKET A4 (PACKET)		.0000	20.0000	2.00	.00	.00	26.17	52.34
300052 BALLPOINT PENS MEDIUM		.0000	.0000	40.00	257.00	.00	67.00	2,680.00
300060 POST-IT NOTES		.0000	40.0000	11.00	.00	.00	9.95	109.47
300062 PRITT		.0000	.0000	8.00	30.00	.00	48.70	389.60
300063 PRESTIK		.0000	15.0000	40.00	.00	.00	19.00	760.00
300064 PUNCH		.0000	5.0000	20.00	.00	.00	144.87	2,897.44
300065 RULERS		.0000	36.0000	18.00	.00	.00	1.59	28.62
300066 RUBBER BANDS (BOX)		.0000	20.0000	19.00	.00	.00	32.54	618.32
300067 SCHMIDT REFILL P 900 F BLACK		.0000	.0000	43.00	.00	.00	23.93	1,028.99
300068 STAPLERS		.0000	.0000	18.00	.00	.00	70.00	1,260.00
300069 STAPLES		.0000	20.0000	43.00	.00	.00	35.09	1,508.98
300070 STAPLE REMOVER		.0000	15.0000	40.00	.00	.00	16.53	661.18
300071 SCISSORS		.0000	20.0000	42.00	.00	.00	30.00	1,260.00
300072 TELEROLLS		.0000	10.0000	19.00	.00	.00	65.00	1,235.00
300073 WHITE BOARD MARKERS		.0000	24.0000	66.00	.00	.00	5.73	378.19
300074 WHITE BOARD ERASER		.0000	10.0000	12.00	.00	.00	8.02	96.23
300076 PENS B/P PILOT BPS FINE BLUE		.0000	144.0000	292.00	.00	.00	11.83	3,455.64
300077 ENVELOPES 114 X 162		.0000	5.0000	12.00	.00	.00	84.93	1,019.14
300079 ENVELOPES 110 X 220		.0000	5.0000	16.00	.00	.00	78.31	1,252.96
300082 PAPER CLIPS GIANT		.0000	10.0000	48.00	.00	.00	19.60	940.80
300084 INDEX TABS		.0000	20.0000	79.00	.00	.00	9.65	762.35
300085 STAMP PAD INK 30ML		.0000	5.0000	9.00	.00	.00	6.42	57.78
300087 RING REINFORCEMENTS PVC 250'S		.0000	10.0000	25.00	.00	.00	4.37	109.25
300090 FILE FASTENER		.0000	3.0000	57.00	.00	.00	36.49	2,079.72
300091 CALCULATOR RIBBON		.0000	5.0000	11.00	.00	.00	48.76	536.36
300092 CUBE REFILLS COLOURED		.0000	.0000	27.00	50.00	.00	79.00	2,133.00
300093 PICTURE MOUSE PADS		.0000	5.0000	6.00	.00	.00	39.90	239.40
300094 TIDY FILES - ARCHIVE		.0000	100.0000	400.00	.00	.00	5.18	2,072.00
300100 ENVELOPES A5 SELF SEAL BOX		.0000	5.0000	12.00	.00	.00	145.57	1,746.78
300101 BOOK - MANUSCRIPT A5		.0000	50.0000	133.00	10.00	.00	11.30	1,503.50

300102	TIPPEX CORRECTION FLUID	.0000	30.0000	83.00	.00	.00	7.50	622.12
300103	FLIPCHART PADS	.0000	5.0000	6.00	2.00	.00	130.01	780.08
300107	POST-IT FLAGS BANDERITAS	.0000	10.0000	62.00	.00	.00	100.00	6,200.00
300110	ENVELOPES 110 X 220 WINDOW BOX	.0000	5.0000	10.00	.00	.00	82.96	829.60
300111	PAPER A4 80GSM YELLOW	.0000	.0000	19.00	.00	.00	950.00	18,050.00
300113	PAPER A4 80GSM BLUE	.0000	.0000	19.00	.00	.00	950.00	18,050.00
300114	FILE - QUOTATION (SOLID BACK,CLEAR FRONT	.0000	5.0000	8.00	.00	.00	4.26	34.08
300116	PVC TRANSPARENT COVERS A4 (0.18MM)	.0000	5.0000	13.00	.00	.00	99.32	1,291.20
300121	PAPER A3 80G WHITE	.0000	5.0000	6.00	.00	.00	1015.63	6,093.78
300124	DVD +R VERBATIM	.0000	20.0000	88.00	.00	.00	10.79	949.68
300139	BINDER STRIPS A4(L54/29701492)WHITE	.0000	5.0000	29.00	.00	.00	474.70	13,766.30
300149	8 GB MEMORY STICK	.0000	5.0000	77.00	60.00	.00	130.00	10,010.00
300153	CASSETTE 90 MINUTES	.0000	.0000	25.00	.00	.00	10.95	273.75
300154	ENVELOPES A3	.0000	5.0000	5.00	.00	.00	499.79	2,498.95
310003	BROOM HARD	.0000	.0000	20.00	.00	.00	105.00	2,100.00
310007	DISHCLOTH	.0000	5.0000	76.00	.00	.00	23.96	1,821.13
310010	DISHWASHING LIQUID	.0000	50.0000	33.00	.00	.00	16.32	538.59
310011	DISINFECTANT CLEANER	.0000	50.0000	3.00	.00	.00	45.00	135.00
310012	DOMESTOS	.0000	.0000	28.00	.00	.00	40.00	1,120.00
310019	HANDY ANDY	.0000	50.0000	48.00	.00	.00	79.17	3,800.05
310027	REFUSE BAGS BLACK	.0000	50.0000	30.00	.00	.00	29.61	888.16
310029	TOILETPAPER 48'S	.0000	50.0000	6.00	.00	.00	300.00	1,800.00
310034	JAY'S FLUID	.0000	.0000	3.00	.00	.00	80.00	240.00
310038	GLOVES - CLEANING	.0000	.0000	4.00	.00	.00	58.74	234.95
310043	SUNLIGHT SOAP	.0000	20.0000	3.00	.00	.00	20.09	60.26
310045	TOILET DUCK	.0000	50.0000	67.00	.00	.00	149.45	10,013.22
310050	SWINGBIN BAGS KITCHEN	.0000	50.0000	73.00	.00	.00	30.00	2,190.00
310054	FEATHER DUSTERS	.0000	.0000	39.00	.00	.00	120.00	4,680.00
310067	TOILET BRUSH	10.0000	10.0000	20.00	.00	.00	60.00	1,200.00

0.00

TOTAL VALUATION**237,313.48**



West Rand District Municipality



BUDGET AND TREASURY OFFICE

"Annexure 7"

SUPPLY CHAIN MANAGEMENT UNIT

CONTRACT REGISTER FOR THE QUARTER ENDING 31 DECEMBER 2024: FINANCIAL YEAR 2024/25

No.	Contract No.	Name of Contractor	Description of Goods/ Services	Date of Award	Contract Start Date	Contract End Date	Contract Duration	Contract Extension	Total Contract Value	Comments	Business Unit/ End-User	Contract Manager	Telephone Number	E-mail Address
1	WR/FIN/10/17	Munsoft (Pty) Ltd.	MScoa Financial Software and System	16/08/2022	16/08/2022	15/08/2025	36 Months	16/08/2022	As per agreed Rates	Active. The initial contract agreement commenced in 2017. The contract was extended in 2022 for another 36 months under Item no. 81 (2022).	Corporate Services	G. Magole	011 411 5016	gmagole@wrdrn.gov.za
2	WR/CORP/01/22	1. Lehakwe Business Solution 2. Makteck Enterprise 3. Runnymede Advisory & Consulting	Panel of Service Providers for the Supply and Delivery of Servers, Desktop Computers, Laptops, Keyboards, Mice, Desktop Monitors, VGA and HDMI Cables and Adapters, Internal Hard Drives, Universal Laptop Chargers, Projectors, 15"6 and 14" inch Laptop Carry Bags for a period of 3 years	11/03/2022	15/03/2022	14/03/2025	36 Months	None	As per agreed Rates	Active	Corporate Services	G. Magole	011 411 5016	gmagole@wrdrn.gov.za
3	WR/PS/10/22	Mabotwane Security	Physical Security Services	03/01/2023	03/01/2023	02/01/2026	36 Months	None	R 14 403 931.20	Active	Public Safety	N. Kahts	011 411 5099	nkahts@wrdrn.gov.za
4	WR/CORP/09/22	Software and Telecom Solutions	Appointment of a Service Provider for The Support and Maintenance of The WRDM and 107 Emergency Operations Center Mitel Phone Systems for a Period of Three (03) Years	23/03/2023	01/04/2023	31/03/2026	36 Months	None	R 170 430,00	Active	Corporate Services	G. Magole	011 411 5016	gmagole@wrdrn.gov.za
5	WR/RPED/08/22	1. RSZ Engineers and Project Managers 2. Project Intellects Consulting (Pty) Ltd 3. Sejagobe Engineering CC 4. Sky High Consulting Engineers (Pty) Ltd 5. Mhiduve (Pty) Ltd 6. Zenkcon Engineers (Pty) Ltd 7. Epitome Consulting 8. Hlayelani Consulting Engineers 9. AES Consulting Engineers 10. Aphane Consulting (Pty) Ltd 11. Limgroup Consulting Services 12. Bigen Africa Services (Pty) Ltd 13. Mzibani Consulting Engineers (Pty) Ltd 14. Zutari (Pty) Ltd 15. Lehuzu Projects 16. Hlanganani Engineers (Pty) Ltd 17. Infra Consult Engineering Cc 18. IX Engineers (Pty) Ltd 19. T2-Tech Engineers (Pty) Ltd 20. SMEC South Africa 21. Civlichem Engineers Services 22. Nevhutulu Consulting Engineers 23. MSW Project Managers & Consulting 24. Monde Consulting Engineers (Pty) Ltd 25. Watson Consulting Engineers (Pty) Ltd	Panel of Professional Civil Engineering Services for a Period of Three (03) Years.	28/03/2023	01/04/2023	31/03/2026	36 Months	None	As per agreed Rates	Active	Regional Planning and Re-industrialisation	D. Govender	011 411 5019	dgvender@wrdrn.gov.za
6	RT15-2021	Vodacom	Supply and delivery of mobile communication services.	30/06/2023	01/09/2023	31/08/2025	24 Months	None	R 2 197 488,24	Active	Corporate Services	G. Magole	(011) 411 5016	gmagole@wrdrn.gov.za
7	WR/FIN/11/23	Standard Bank	Provision of Banking Services for a period of five (05) years.	30/06/2023	01/08/2023	31/07/2028	60 Months	None	As per agreed Rates	Active	Budget and Treasury	D. Monamoli	(011) 411 5068	dmonamoli@wrdrn.gov.za
8	WR/FIN/15/23	Sylver Lake Trading (Pty) Ltd. T/A Opuientia Financial Services	Provision of Insurance Services for a period of three (03) years.	30/06/2023	01/07/2023	30/06/2026	36 Months	None	As per agreed Rates	Active	Fleet Management	D. Monamoli	(011) 411 5068	dmonamoli@wrdrn.gov.za
9	WR/FIN/07/2024	Ctrack Fleet Management Solutions (Pty) Ltd.	Supply, installation and Monitoring of vehicle tracking system for a period of three (3) years	26/09/2023	01/10/2023	30/09/2026	36 Months	None	R140 056,20	Active	Fleet Management	D. Raphulu	(011) 411 5069	draphulu@wrdrn.gov.za

No.	Contract No:	Name of Contractor	Description of Supply/ Service	Date of Award	Contract Start Date	Contract End Date	Contract Duration	Contract Extension	Total Contract Value	Comments	Business Unit/ End-User	Contract Manager	Telephone Number	Email Address
10	WR/CORP/06/2024	CNetworks Consulting (Pty) Ltd.	Hosting and Enhancing the WRDM Website for a period of thirty six (36) Months.	09/10/2023	12/12/2023	11/12/2026	36 Months	None	R86 733,00	Active	Corporate Services	L. Thotse	(011) 411 5061	lthotse@wrldm.gov.za
11	WR/CORP/21/23	<ul style="list-style-type: none"> 1. Khomotso Consulting 2. Connect the Dots Training & Consulting CC. 3. Southern African Youth Movement 4. Melatrend Management Consultancy 5. Resonance Institute of Learning 6. Nomagwanishe Investments CC 7. Edu-Fleet 8. African Global Skills Academy 9. Bantubanye Investments CC 10. PMA Holding (Pty) Ltd 11. Vala Nge Bhetsu Human Capital Development 12. Thomani Technology Solutions 13. Nyankwavi Investment CC 	The appointment of a panel of accredited training providers is required for the implementation of all LGSETA learning programmes for all departments of west rand district municipality on an as and when required basis for a period of three (3) years	19/04/2024	01/05/2024	30/04/2027	36 Months	None	As per agreed Rates	Active	Corporate Services	M. Goreang	(011) 411 5098	mgoreang@wrldm.gov.za
12	WR/CORP/22/24	<ul style="list-style-type: none"> 1. Epitomely PRM (Pty) Ltd. 2. Whoodoo Media and Advertising (Pty) Ltd. 3. Kwanza Communications (Pty) Ltd. 4. Explohill Advertising and Media (Pty) Ltd. 5. Best Enough Trading & Projects 579 (Pty) Ltd. 	Advertising Agencies for the Placement of Tender Advertisement in the Printed Media on an as and when Required Basis for a Period not Exceeding Three (3) Years	15/07/2024	01/08/2024	31/07/2027	36 Months	None	As per agreed Rates	Active	Corporate Services	C. Mohlala	(011) 411 5062	cmohlala@wrldm.gov.za
13	RT3-2022	Apex (Pty) Ltd.	Supply, delivery, commissioning and maintenance of office automation equipment	26/09/2024	01/10/2024	30/09/2027	36 Months	None	R1 910 427,84	Active	Corporate Services	G. Magole	011 411 5016	gmagole@wrldm.gov.za
14	WR/MHS/26/24	Provision of Paupers Burial Services for the Period of Three (03) Years	Faith Funeral Home CC.	13/12/2024	06/01/2025	05/01/2028	36 Months	None	R3 750.00 Per adult body R 1 750.00 Per fetus R 1 900.00 For Body parts	Active	Municipal Health Services	K Rankholu	(011) 411 5224	krankholu@wrldm.gov.za
15	WR/CORP/27/24	Supply, Delivery, Installation and Commission of 3-Phased Generator including Maintenance for the first 12 Months to WRDM.	Civik Construction and Plant Hire CC.	13/12/2024	06/01/2025	05/01/2026	12 Months	None	R495 000,00	Active	Corporate Services	E Manyesa	(011) 411 5075	emanyesa@wrldm.gov.za



WEST RAND DISTRICT MUNICIPALITY



"Annexure 8"

PROCUREMENT PLAN PROGRESS REPORT AS AT 31 DECEMBER 2024

NO.	NAME OF PROJECT	DESCRIPTION OF GOODS, WORKS AND / OR SERVICES	BUDGET ALLOCATION / SOURCE	ESTIMATED BUDGET VALUE	SOURCE OF FUNDING	ESTIMATED CONTRACT DURATION	ENVISAGED DATE OF ADVERT	ENVISAGED CLOSING DATE OF BID	ENVISAGED DATE OF AWARD	RESPONSIBLE OFFICE / END USER	IMPLEMENTATION	PROGRESS
1	Supply, Delivery, Installation and Commission of 3-Phased Generator Including Maintenance for the First 12 Months	Supply, Delivery, Installation of 3-phased Backup Generator 150kva	Operational Budget	R 450 000,00	Equitable Share	Once off	01-Jul-24	01-Aug-24	20-Aug-24	Corporate Services	Annual Budget	The project was awarded on the 13th December 2024
2	Panel of Service Providers for Vehicle Maintenance, Service and Repairs	Maintenance, Service and Repairs of WRDM Vehicles	Operational Budget	R 700 000,00	Other Grant	3 years	01-Jul-24	01-Aug-24	20-Aug-24	Finance	Annual Budget	Evaluation concluded. Project is at adjudication stage
3	Provision of Paupers Burial Services	Paupers Burial Services For WRDM	Capital Budget	R 400 000,00	Other Grant	3 years	01-Jul-24	01-Aug-24	20-Aug-24	Municipal Health Services	Annual Budget	The project was awarded on the 13th December 2024
4	Supply, Delivery and Provision Of Support Services Of Rural Roads Asset Management System Data Capture Software and Associated Equipment	Supply, Delivery and Provision of Support Services of RRAMS Data Software and Equipment	Operational Budget	R 300 000,00	Other Grant	3 years	01-Jul-24	01-Aug-24	20-Aug-24	Regional Planning	Annual Budget	The project was awarded on the 13th December 2024
5	Fix and Replacement of Skylights for the WRDM Building.	Fix and Replacement of Skylights	Operational Budget	R 729 000,00	Equitable Share	Once off	16-Jul-24	15-Aug-24	20-Sept-24	Corporate Services	Annual Budget	The project closed on the 20th November and is at evaluation stage
6	Panel of Travel Agencies	Provision of Travel arrangement	Operational Budget	R 300 000,00	Equitable Share	3 years	16-Jul-24	15-Aug-24	20-Sept-24	Regional Planning	Annual Budget	Draft specifications were approved and the project will be advertised by the 17th January 2024
7	The appointment of a Panel of Attorneys	Provision of Panel of Attorneys	Operational Budget	R 500 000,00	Equitable Share	3 years	16-Jul-24	15-Aug-24	20-Sept-24	Corporate Services	Annual Budget	Project closed and is currently at technical evaluation stage
8	Panel of suppliers for the supply and delivery of Operational Uniform	Operational Uniform	Operational Budget	Unspecified	Other Grant	3 years	1-Oct-24	1-Nov-24	13-Dec-24	Public Safety	Annual Budget	Draft specifications were approved and the project will be advertised by the 17th January 2024
9	Conditions Assessment on both Movable and Infrastructure Assets of West Rand District Municipality (WRDM) and Ancillary Facilities	Asset Management	Operational Budget	R 200 000,00	Equitable Share	3 years	1-Oct-24	1-Nov-24	30-Nov-24	Finance	Annual Budget	Awaiting draft specifications from user department
10	Panel of Service Providers for the Supply and Delivery of Servers, Desktop, Computers, Laptops and accessories	Panel of Service Providers for the Supply and Delivery of Servers, Laptops and Accessories	Operational Budget	R 650 000,00	Other Grant	3 years	8-Jan-25	9-Feb-25	10-Mar-25	Corporate Services	Annual Budget	Still to be implemented

Green = Awarded
 Orange = Evaluation Stage
 Red = Not yet implemented
 White = To be implemented